



United States
Department of
Agriculture

Farmers
Home
Administration

Washington
D.C.
20250

FmHA AN 1668 (1910)
October 23, 1987

SUBJECT: Monitoring Promptness Standards for Farmer Program
Loan Approval and Appeal Actions

TO: All State Directors and State Directors-at-Large, FmHA

PURPOSE/INTENDED OUTCOME:

The purpose of this AN is to insure compliance with the promptness standards required by the Food Security Act of 1985. Recent audits by the Office of Inspector General (OIG) have shown that loan applications and appeal actions are, in some instances, being delayed beyond the time frames allowable by law and FmHA regulations.

COMPARISON WITH PREVIOUS AN:

No previous AN has been issued on this subject.

IMPLEMENTATION RESPONSIBILITIES:

When posting applications to Forms FmHA 1905-4, "Application and Processing Card -- Individual," a notation will be made in item 16, "Remarks," to indicate the date a Farmer Programs loan application is considered complete, as defined in FmHA Instruction 1910-A, Section 1910.4 (b). This date then establishes the time frame for the 30-day notification of loan eligibility and 60-day deadline for loan approval/disapproval.

Similarly, a notation will be made in item 16, "Remarks," of Forms FmHA 1905-4, to indicate the dates applicants were informed of adverse actions taken on their loan applications. The date(s) entered on the card must not be later than 10 days after the decision was made.

The applicable Instructions to implement this AN are FmHA Instructions 1900-B, 1910-A, 1941-A, 1943-A and 1945-D.

EXPIRATION DATE October 31, 1988

FILING INSTRUCTIONS:

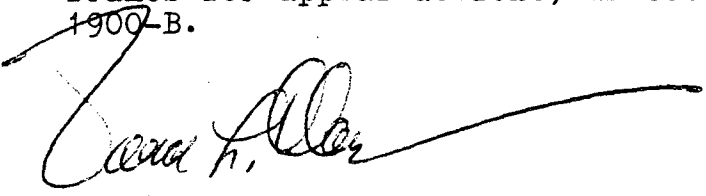
Preceding FmHA
Instruction 1910-A.



Farmers Home Administration is an Equal Opportunity Lender.
Complaints of discrimination should be sent to:
Secretary of Agriculture, Washington, D.C. 20250

1668(1910)

Monitoring: District Directors will review Forms FmHA 1905-4, in County Offices on a regular basis, to insure compliance with the promptness requirements of the Food Security Act of 1985. State Directors and District Directors are further instructed to monitor the processing of appeal actions on Forms FmHA 1905-16, "Appeals Tally Card," to insure adherence to the prescribed time frames for appeal actions, as set forth in FmHA Instruction 1900-B.



VANCE L. CLARK
Administrator

Sent by Electronic Mail on November 13 at 2:32 by DASD/IMPS.
State Directors will immediately reproduce this directive and send it to all District Directors, County Supervisors and other personnel, as appropriate.